

High School Dual Credit Program

Terms & Conditions / Official Approval



STUDENT INFORMATION

Student Name: _____ | H# (for office use only): _____

TERMS & CONDITIONS (to be completed by student)

Academic Honor Code Please review the paragraph below and check the box to confirm your agreement with this policy:

- As a student of Concordia University Chicago (CUC), and a member of the larger society, I pledge to uphold an academic honor code which supports serving and leading with strong personal integrity. Specifically this includes not cheating or using inappropriate or dishonest means in the completion of academic requirements. This also includes not giving unauthorized assistance to others. I understand that it is my responsibility to comply with this honor system.

Program Requirements Please carefully review each of the program requirements below and indicate your agreement by checking each item:

- | | |
|--|---|
| <input type="checkbox"/> Dual credit courses are college-level courses with college-level expectations. All courses and grades received will become part of my permanent college transcript at CUC. | <input type="checkbox"/> Time management is an extremely important skill. I will manage my time with my dual credit course(s) and other obligations, ensuring that I complete all required assignments before the deadlines as noted on the course syllabus or as communicated by the instructor. |
| <input type="checkbox"/> I have a minimum of a 3.0 grade point average in my high school classes. | <input type="checkbox"/> I am responsible for confirming the transferability of any CUC dual credit courses to whatever college or university I plan to attend in the future. I understand that I must request an official transcript and pay any applicable transcript fees. |
| <input type="checkbox"/> If I earn any grade below a "C" (including a "C-") in a CUC dual credit course, I may not be eligible to continue in the Dual Credit program. | <input type="checkbox"/> (Online students only) I understand that my enrollment in an online course requires me to have regular and reliable internet access to participate in the course. |
| <input type="checkbox"/> I understand that I must meet all deadlines and follow the college course schedule which may be different from my high school schedule in terms of the calendar, as well as days and times of course meetings and final exams. | |
| <input type="checkbox"/> As a program participant, I am accountable for my education and my performance in all dual credit, college-level courses. I will be an active student participant and take initiative with my academic studies. I will contact my instructor(s) immediately if I do not understand a required assignment or course materials. | |

I have reviewed and agree with all of the above statements regarding CUC's Academic Honor Code and its Dual Credit Program requirements.

Student Signature: _____ | Date: _____

Parent/Guardian Signature: _____ | Date: _____

HIGH SCHOOL OFFICIAL APPROVAL (to be completed by a high school official)

Please review the course(s) your student is registered for and complete the information requested below. If necessary, you may provide additional comments regarding the student's ability to participate in CUC's Dual Credit Program in the space below. We appreciate and thank you for your support and recommendation.

Student's Cumulative GPA: _____

_____ (student name) exhibits the characteristics, maturity and academic readiness for participation in the Dual Credit program and I recommend him/her for participation.

Additional Comments (optional): _____

High School Official Name: _____ | Signature: _____ | Date: _____

To participate in CUC's Dual Credit program, please return completed form by **JUNE 15** to the Office of the Registrar at Registrar@CUChicago.edu.