

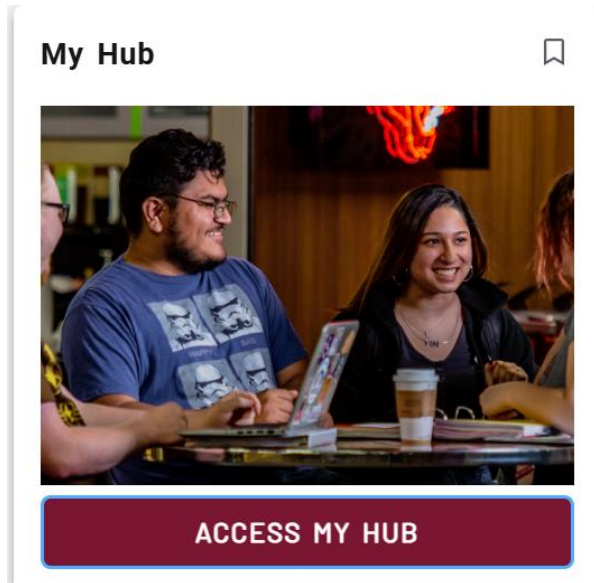


What is it?

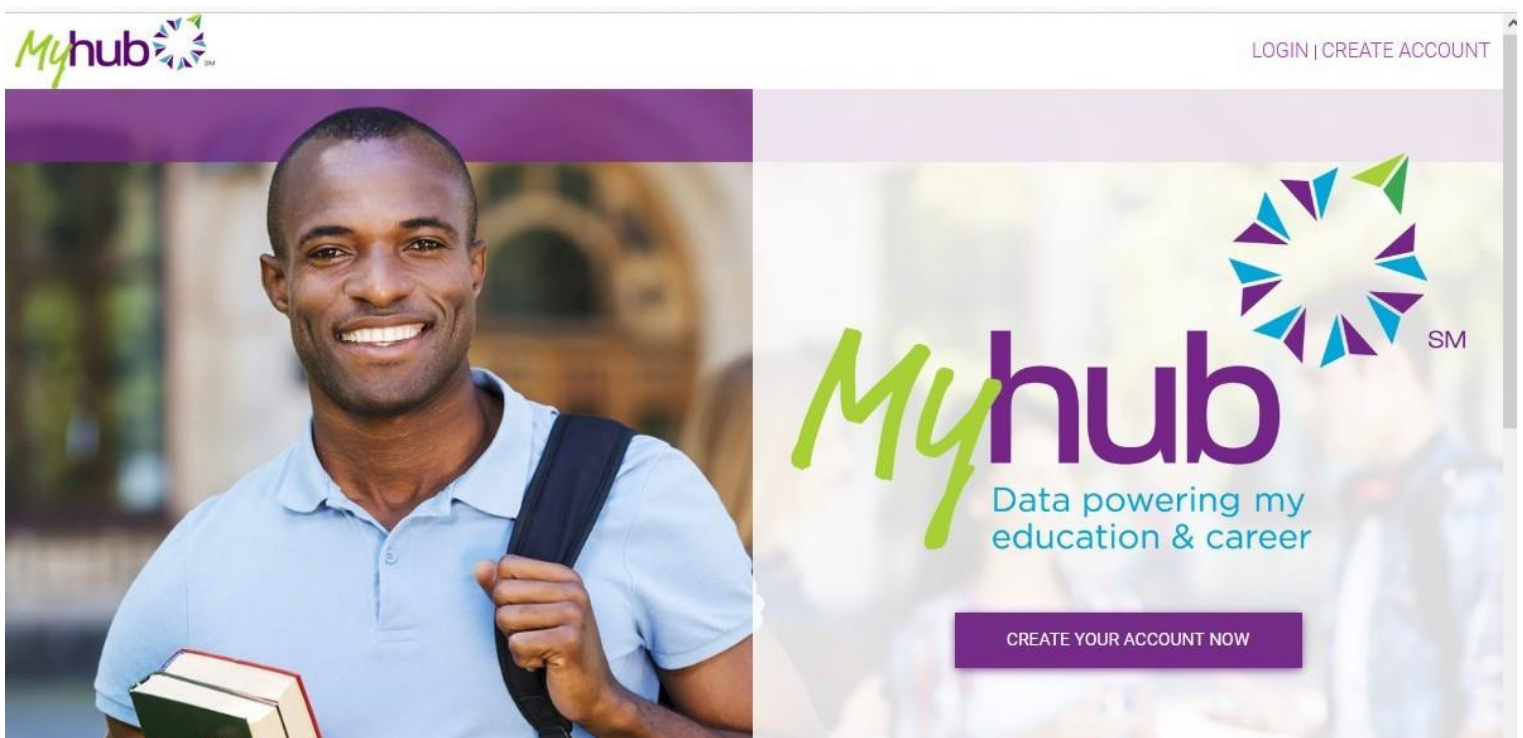
Myhub is a secure and portable online application where students and alumni can access their verified education record. Through this service students can request an enrollment certificate for either their current term or all terms, order official copies of their transcripts, view the degrees they've earned, and other credentials.

Where is it?

- Students can access Myhub through Concordia Connect under the Academics tab.



- Alumni, or students no longer enrolled at Concordia, can access Myhub through <https://www.myhub.org/home>



How do I log in?

To login to Myhub, students will use their Concordia username and password. Alumni will need to log in using the Social Login Access.



Student Login

- 1) Type "Concordia University"
- 2) Click "Next"
- 3) Use your CUC log in credentials

Sign Up

Select one of the 3 options to begin creating your account. Please note, not all colleges participate with Myhub.

Enter your college name to see if it participates

College name

NEXT

OR

Use your Google or LinkedIn

Alumni Login

- 1) Choose either option
- 2) Follow the prompts



Sign In With Google



Sign In With LinkedIn

After you have logged in and agreed to the Terms and Conditions of Use, follow the steps to set up the Multifactor Authentication for your account. This helps make sure your account stays secure. You will then be redirected to your Myhub home page.

Set up multifactor authentication

Choose multifactor authentication to add an additional layer of security when signing in to your Okta account



Google Authenticator

Enter single-use code from the mobile app.

SETUP



SMS Authentication

Enter a single-use code sent to your mobile phone.

SETUP



Email Authentication

Enter a verification code sent to your email.

SETUP

Navigating the Home Page

This Box will list all the degrees you have earned at Concordia University Chicago.

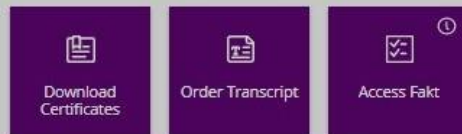
If the box is blank, then no degrees have been awarded

These are the fast Action Buttons, shortcuts to:

- Requesting enrollment verifications (certification)
- Ordering transcripts
-

This box will indicate all colleges you have attended, so long as the college is connected with National Student Clearinghouse

Hi Chona, welcome to Myhub



Degrees Earned



You don't have any degrees in yet.

[See All Degrees Earned >](#)

Colleges Attended



CONCORDIA UNIVERSITY

Contact: Office of the Registrar
Email: Registrar@cuchicago.edu

⚠ One or more of your colleges are not shown. [Help](#)

[See All Colleges Attended >](#)

Enrollment History

CONCORDIA UNIVERSITY	Full Time	2021-08-29 - 2021-12-16
CONCORDIA UNIVERSITY	Half Time	2021-05-09 - 2021-08-26
CONCORDIA UNIVERSITY	Full Time	2021-01-10 - 2021-05-06
CONCORDIA UNIVERSITY	Full Time	2020-08-23 - 2020-12-10

[See All Enrollment History >](#)

Credentials



If you've earned a credential on Credly's Acclaim platform, sign-in below.

[Sign In](#)

This box gives a brief overview of your most recent enrollment.

This box will indicate any digital credentials/learning achievements you have through Credly. Such as Microsoft, IBM, Oracle, and Adobe.

By clicking on the “See All” link in the lower right hand corner of each box, you will be redirected to a page with more detailed information regarding the subject of the box.

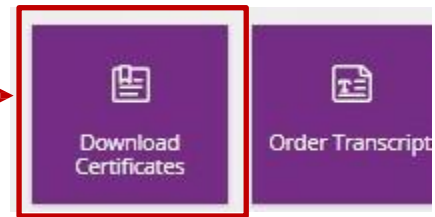
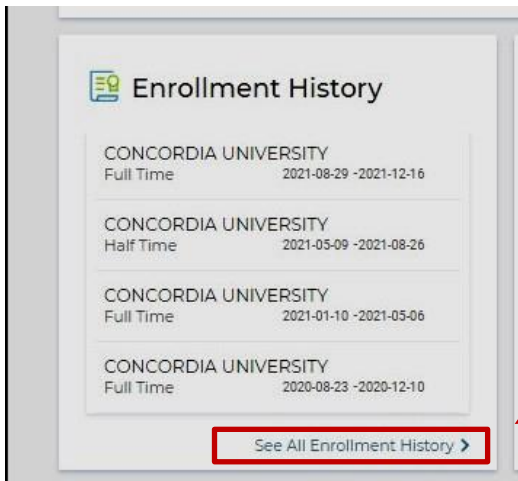
How to Request an Enrollment Verification/Certification

1) Click on one of the following

“Download Certificates” Action Button

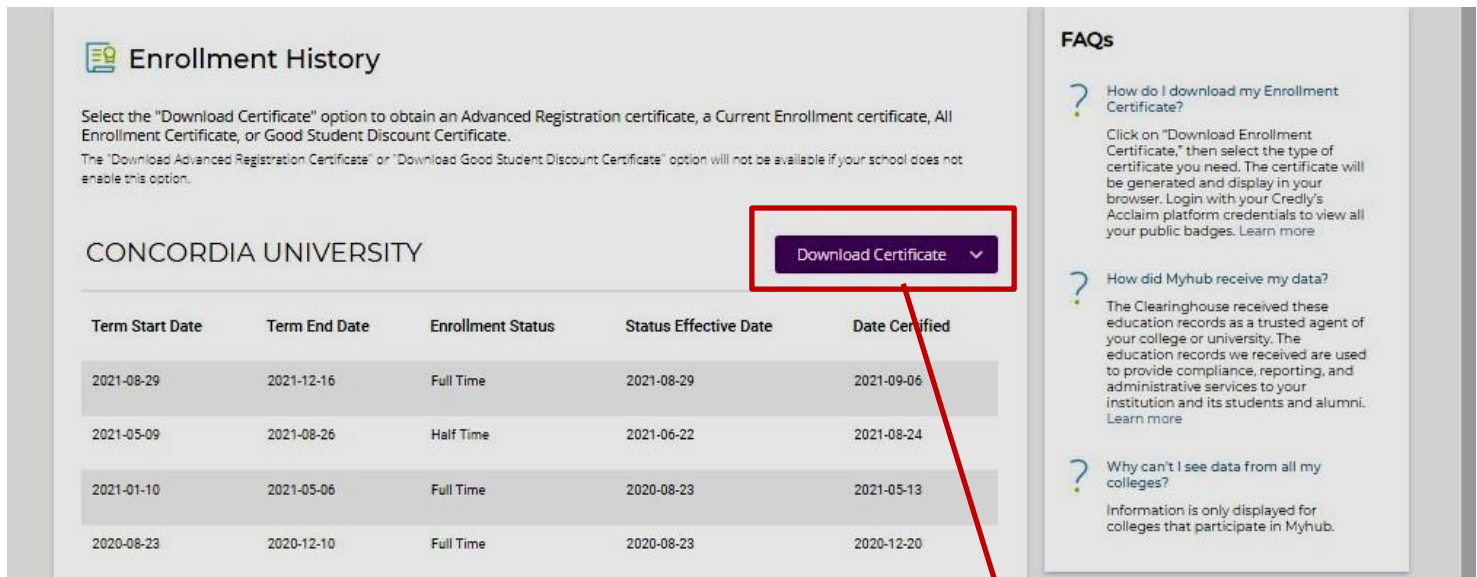
OR

“See All Enrollment History” in the Enrollment History preview box



2) You will be redirected to the below page which detailed your entire enrollment history.

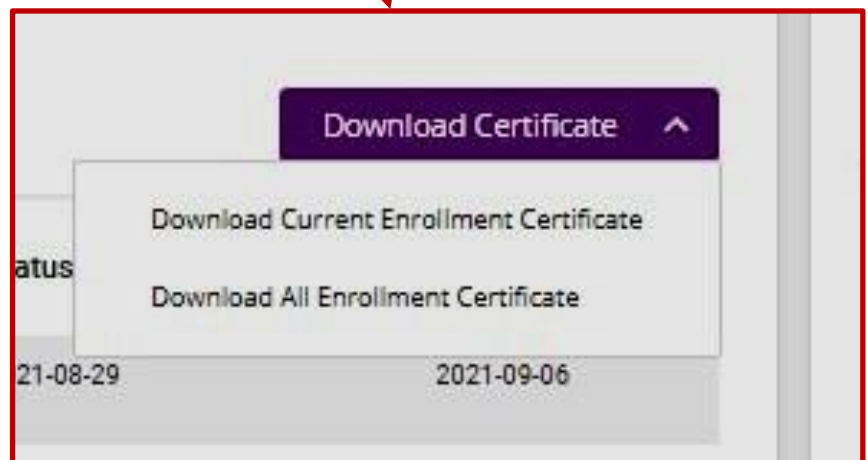
3) Click on the purple “Download Certificate button”



4) Chose one of the two offered options

⇒ “Current Enrollment Certificate” will show your current term enrollment

⇒ “All Enrollment Certificate” will show your entire enrollment at Concordia



5) Once you make your choice, your desired certificate will be downloaded to your computer for your desired use.

To send your enrollment verification to someone other than yourself, you will need to save it to your computer as a separate file.

Example of an Enrollment Verification Certificate

National Student Clearinghouse®

2300 Dulles Station Blvd., Suite 220, Herndon, Virginia 20171

PH (703) 742-4200

www.studentclearinghouse.org

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IMPORTANT: If you are forwarding this certificate to a 3rd-party, we advise that you print your policy, account or other identifying information on each page.

Policy/Acct. Holder Name

Policy/Account/Group or Other ID #

Current Enrollment Verification Certificate

Transaction ID#: 036727670

Date/Time Notified: 09/17/2021 14:51 EST

The National Student Clearinghouse as Authorized Certifying Agent for

CONCORDIA UNIVERSITY

verifies the enrollment below for

John Smith

The student's current anticipated graduation date is 05/31/2023.

This document should not be used for loan deferment verification purposes. Those verifications are handled by lenders using online access to the Clearinghouse. Refer lenders with questions to service@studentclearinghouse.org.

Term Start Date	Term End Date	Enrollment Status	Status Effective Date	Date Certified by School
08/30/2021	12/17/2021	Full Time - END OF RECORD -	08/30/2021	09/07/2021

Concordia University Chicago (CUC) is accredited by the Higher Learning Commission of the North Central Association (NCACS). CUC operates on a semester schedule consisting of 16 weeks of instruction over the summer, fall and spring terms.

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